



**MANCHESTER
CITY COUNCIL**

City Policy

Policy, Performance & Reform
PO Box 532
Town Hall Extension
Albert Square
Manchester M60 2LA

Contact Officer:

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16th September 2025

To Whom It May Concern,

I am pleased to provide this letter of support for **Chris Roaf**, who played a pivotal role in the delivery of the **Japan Week** programme, serving as an **events technical and production and Japanese language specialist**.

Chris brought a wealth of expertise and professionalism to a complex and high-profile project involving multiple venues, international partners, and a demanding schedule.

His technical knowledge was instrumental in ensuring the execution of a diverse programme of activities. Chris consistently demonstrated:

- **Reliability and adaptability** under pressure, responding to last-minute changes and technical challenges
- **Strong collaboration skills** working seamlessly with artists, performers, venue staff, and stakeholders

Chris' ability to remain composed and solution-focused made a significant difference to the successful delivery of the programme.

Please feel free to contact me should you require further information.

Yours sincerely,

A photograph of a handwritten signature in blue ink on a light-colored background. The signature is stylized and appears to be 'L. Turner'.

Lisa Turner
Principal Policy Officer